

MINUTES OF THE April 22, 2010 CITY COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Goedde called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Elected Officials Present: Mayor Goedde and Councilmembers Cooney, Greenfield, Harper, Lingard, McCardle, Morehouse, Morse. Absent/Excused: None.

Staff present: Administrator Reinbold, Attorney Galbraith, Clerk Liles, Finance Director Grant, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Public Works Director VanEpps, Sgt. Huddleston.

3. AGENDA CHANGES

- A. Addition of Item 6B - A report by Consultant J. Brennan on the Don Morse Park Shoreline Restoration, Beach Enhancement, Marina Expansion Project. (This scheduled report was inadvertently left off of the published agenda.)
- B. Removal of Item 8D - Ordinance Assessing a Tax on Watercraft Rentals.
- C. Removal of item 8I – Workshop on Tuscan Development Agreement. **Cooney moved to postpone a workshop on the Tuscan Development Agreement scheduled for April 22, 2010, until the regular Council meeting to be held on May 13, 2010. Seconded by Morse, motion passed unanimously.**

4. CITIZEN COMMENTS

None

5. CONSENT AGENDA

Lingard moved to approve the consent agenda as follows. Seconded by Morse, motion passed unanimously.

- A. Approve Minutes: March 31, 2010, Special Joint City Council/Planning Commission Meeting, April 5, 2010, Special City Council Meeting, April 8, 2010 Regular City Council meeting;
- B. Approve Claim Warrants: #74442 – #74538 totaling \$362,698.04, Approve Payroll Warrants: #33228 - #33320 totaling \$139,827.76;
- C. Excused Absences: None;
- D. Schedule special meetings: None.

6. SPECIAL PRESENTATIONS

- A. LAW ENFORCEMENT SERVICES: Sgt. Huddleston presented the 2009 Annual Law Enforcement Services Report. Also in attendance and representing the Chelan County Sheriff's Office were Sheriff Harum and Chief of Administration Moore. Huddleston, Harum and Moore answered Council's questions as they arose during the report.
- B. DON MORSE PARK SHORELINE RESTORATION, BEACH ENHANCEMENT, MARINA EXPANSION PROJECT: Consultant James Brennan presented information on potential funding sources for

the Don Morse Park Shoreline Restoration, Beach Enhancement, Marina Expansion Project. Brennan sought Council's authorization to apply for a \$500,000 Aquatics Land Enhancement Account grant and a \$500,000 Washington Wildlife & Recreation Program grant, both requiring City matches.

7. PUBLIC HEARINGS

None

8. ORDINANCES, RESOLUTIONS AND OTHER ITEMS

A. RIVERWALK PARK PARTIAL EASEMENT TERMINATION AND BRENT MACDONALD'S DEVELOPMENT AGREEMENT: Gildroy reported that Brent MacDonald had requested a one year extension of the his development agreement with the City relating to improvements to the Riverwalk Park entrance. Gildroy reminded Council of the purpose of the development agreement and the related Riverwalk Park Partial Easement Termination Agreement between the City and the Public Utility District (PUD). Gildroy reported that the PUD is not opposed to an extension of MacDonald's development agreement, but doesn't want improvements delayed past 2012. Gildroy distributed the "Diagrammatic Concept for Chelan Riverwalk Gateway" prepared by Makers, stating that the PUD likes the concept and that it meets the obligations set forth in the Partial Easement Termination Agreement. Gildroy said that staff would return with a proposed amendment to the development agreement for Council's consideration. Gildroy also noted that the final plan for the "Riverwalk Gateway" would require approval by both Council and the PUD.

B. STRATEGIC SOLUTIONS CONSULTANT AGREEMENT FOR PLANNING SERVICES: Gildroy asked that Council approve an agreement with Strategic Solutions for Shirley Berg's continuing services with the Downtown Master Plan process. Gildroy reminded Council that Berg was instrumental in drafting the Request for Qualifications for the Downtown Master Plan, the consultant selection process, and working with the Downtown Advisory Committee. Staff would now like Berg to lead the Downtown Advisory Regulation Sub-Committee in vetting proposed regulations for the downtown planning area and in reviewing information to assist staff and Makers in implementing the regulations and in moving forward with the Downtown Master Plan scope of work.

Morse moved to authorize the Mayor to sign the *Consultant Agreement with Strategic Solutions for Shirley Berg's services as a planning consultant. Seconded by Cooney, motion passed unanimously.*

C. ORDINANCES AMENDING PARK AND MARINA REGULATIONS: Sablan reviewed proposed changes to CMC 9.22.020 relating to alcohol possession in city parks and CMC 8.34.030 relating to Lakeshore Marina rules and regulations.

Following discussion, **Morse moved to adopt: (1) ORDINANCE NO. 2010-1406 adjusting the coverage of park regulations and prohibiting the possession or exercise of control over any container of alcohol in parks of the city and their immediate parking areas and (2) ORDINANCE NO. 2010-1407 amending rules and regulations of the Lakeshore Marina relating to moorage fees and the issuance of notices of infraction for violations of regulations associated with the length of time watercraft may be moored at the marina. Seconded by Morehouse, motion passed unanimously.**

- D. TAX ON WATERCRAFT RENTALS: This item was removed from the agenda to be considered at a later date.
- E. WOODIN AVENUE BRIDGE: Van Epps reported receiving seven responses to the City's request for Statements of Qualification (SOQ) to conduct the Woodin Avenue Bridge Pedestrian Crossing Feasibility Study. Van Epps further reported that a team consisting of three Councilmembers and three staff members evaluated the responses and selected kpff Consulting Engineers as their top candidate.

Speaking for the review team, Harper explained why kpff is the recommended candidate and advised that the SOQ's are available for review at the Public Works office.

Following brief discussion, **Harper moved to select kpff Consulting Engineers to provide the Woodin Avenue Bridge Pedestrian Crossing Feasibility Study, and to authorize staff to negotiate with kpff in the development of a scope of work for the study. Seconded by Cooney, motion passed unanimously.**

- F. PUBLIC WORKS TRUST FUND LOAN APPLICATION: At Van Epps' request, **Morse moved to authorize staff to seek funding through the Public Works Trust Fund loan program for the Phase 2 Sewer Treatment Plant Upgrade Project. Seconded by Morehouse, motion passed unanimously.**
- G. GREENHOUSE GAS EMISSIONS REDUCTION: Van Epps reported that RCW 70.235.070 passed by the 2009 State Legislature requires that entities receiving funds from state agencies adopt policies to help reduce the emission of green house gasses. At Van Epps' recommendation, **Cooney moved to adopt Resolution No. 2010-1212 adopting the City's Green House Gas Reduction Emission Policy. Seconded by Morse, motion passed unanimously.**
- H. RECEPTIONIST/CLERICAL ASSISTANT: Grant and Liles asked that the existing Receptionist/Clerical Assistant position be changed from part-time to full-time, so that in addition to serving in the Finance Department, the person in that position would have time to assist the City Clerk/Administrative Assistant. Grant explained as follows: there has never been a person to provide back-up for the City Clerk or to receive in depth training in the responsibilities and duties of the Clerk's office. The City Clerk/Administrative Assistant has asked for a support person to help with the workload, which has increased over the years, and to assist the City at the time she retires. The proposed position is essentially two part-time jobs, but it was thought the City would be better served by making the existing part-time position full-time with benefits, thus encouraging long term employment on the part of a person trained to assist in both the Finance Department and the Clerk's Office.

Morse reported that the Finance Committee reviewed this request and unanimously recommends its approval.

Greenfield moved to approve making the Receptionist/Clerical Assistant position full time and to authorize a budget amendment for that purpose. Seconded by Morse, motion passed unanimously.

- I. TUSCAN DEVELOPMENT AGREEMENT: This item was postponed until the May 12, 2010 regular Council meeting because Council did not have time to review an amended draft of the proposed

agreement that was provided by County staff just before the meeting and also because the City was notified that no County representatives would be in attendance.

9. RECESS (AIRPORT BOARD MEETING)

At 8:15 p.m. the Council meeting was recessed to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:17 p.m. following adjournment of the Airport Board meeting.

9. MAYOR, COUNCIL COMMENTS

EMERGENCY PREPAREDNESS: Morse spoke about the need to plan for providing essential services should a disaster befall the community.

STORM DRAINAGE SYSTEM: Morehouse reported that ground hogs had invaded the storm drain system on Crest Drive, blocking it with debris.

PARK MAINTENANCE: Morehouse reported touring Don Morse Park with Sablan and said the plantings look really good.

LAKE CHELAN SAILING ASSOCIATION: Morehouse said the Sailing Association did a great job of cleaning up around the area it uses at Lakeshore Marina and should be thanked.

MEETING ATTENDANCE: Morehouse reported attending recent meetings of the Parks & Recreation Advisory Board and the Finance Committee and also workshops on sustainability and the Shoreline Master Plan.

LAKE CHELAN ARTS COUNCIL: Cooney reported good attendance at the last Arts Council meeting and progress in planning for the Fine Arts Festival to be held in August.

EARTH DAY: Cooney commended the Community Services Workgroup for organizing the Earth Day event that took place on April 17.

BLUES AND DANCE FESTIVAL: Cooney commended Dennis Walcker for organizing the Lake Chelan Blues and Dance Festival that took place the previous weekend.

GOLF COURSE RATES: Cooney said he'd read Sablan's memo of April 8, 2010, recommending against an increase in daily golf fees. Cooney said he doesn't think staff's comparisons deal with "apples to apples," he thinks the golf course should be run like a business, and he doesn't think fees are high enough. Cooney asked, "Where do we go from here?" Sablan offered to invite the Park and Recreation Advisory Board to address Council on this subject, and Cooney said he would like that.

Morehouse said he thinks it makes sense to delay any increase in fees until golf course improvements are completed.

Morse said he agrees with Cooney, but perhaps staff's recommendation would make better sense if Council had more information.

Harper suggested the City consider privatizing golf course operations.

LAW ENFORCEMENT SERVICES: Lingard and McCardle thanked Sgt. Huddleston for his report earlier in the evening. McCardle noted that the interaction between Winterfest attendees and law enforcement was friendly and effective.

WOODEN AVENUE BRIDGE STUDY: Lingard said he's pleased with progress on the bridge study and believes the City made a good choice in contracting with kpff for the project. He thanked Van Epps for his work to date.

TUSCAN DEVELOPMENT AGREEMENT: McCardle requested a special workshop be held before the next regular Council meeting so Councilmembers can thoroughly review together all the documents they've received concerning the Tuscan Development Agreement. McCardle pointed out that the pending agreement is the City's one chance to have a voice in the development process. McCardle also reported that she'd toured the city sewer system with the Public Works Director, which afforded her additional insight into issues relating to the Tuscan development. She urged other Councilmembers to take the tour as one more step in understanding the development's impact.

Cooney asked that in the future Council be provided a hard copy of the draft agreement in time for review before meeting to discuss changes.

Morse and Harper expressed concern regarding direct emailing from County staff to City Council members. Reinbold responded, saying County staff has been asked to communicate through City staff.

ARBOR DAY CELEBRATION: McCardle thanked Sablan for his efforts resulting in Chelan's designation as a Tree City three years in a row and for organizing this year's Arbor Day celebration. Mayor Goedde provided additional information about the Arbor Day celebration.

PUBLIC DISCLOSURE COMMISSION: Mayor Goedde reminded Councilmembers that the Public Disclosure Commission filing deadline was April 15.

LINK TRANSIT: Mayor Goedde noted that Link Transit's most recent monthly financial statement shows revenues down over the same period last year.

10. CITY ADMINISTRATOR'S REPORT/STAFF COMMENTS

WELLNESS PROGRAM: Reinbold reported that thirty-two of forty-four Wellness Program questionnaires were returned. In appreciation for this response, the City Wellness Committee will be serving employees breakfast on April 23, 2010 at 7:00 a.m. at the Public Works office and 8:30 a.m. at City Hall on April 23, 2010. Councilmembers are invited to attend.

TUSCAN DEVELOPMENT/SOUTH SHORE PLANNING: Reinbold said that there seems to be some confusion concerning the correlation between the Tuscan Development Agreement and the City's appeal of Chelan County's decision not to adopt City development standards for the South Shore Urban Growth Area. Reinbold said it should be understood that these are two different and separate matters.

PUBLIC ACCESS PLANNING: Gildroy reported good input and discussion at a recent presentation to the Planning Commission and public concerning public access to the lake. Gildroy invited Council's input.

SOUTH CHELAN NEIGHBORHOOD PLANNING: Gildroy reported that there will be a meeting on South Chelan neighborhood planning on April 27 at 6:30 p.m. in Council Chambers.

11. EXECUTIVE SESSION

None

11. ADJOURNMENT

There being no further business, meeting adjourned at 8:50 p.m.

Prepared by:

Attested to:

Date approved by Council: May 13, 2010

Linda Allison-Liles
City-Clerk

Robert R. Goedde
Mayor