

MINUTES OF JUNE 25, 2009 CITY COUNCIL MEETING
City Hall, 134 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Harper called the meeting to order at 6:00 p.m. and led the gathering in the Pledge of Allegiance.

2. ROLL CALL

The City Clerk called the roll with the following elected officials present: Mayor Pro Tem Harper and Councilmembers Cooney, Greenfield, Lingard and Morse. Absent/Excused: Mayor Goedde and Councilmembers Morehouse and Pape-Miller.

Staff present: Clerk Liles, Finance Director Grant, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Acting City Administrator/Public Works Director Van Epps, Sgt. Huddleston.

3. AGENDA CHANGES

At the City Clerk's request, the consent agenda was amended to excuse the absence of Mayor Goedde and Councilmembers Morehouse and Pape-Miller, who along with Administrator Reinbold were in Spokane Attending the Association of Washington Cities Annual Conference.

4. CITIZEN COMMENTS

PARKS & RECREATION PARKING PASS USE: Seattle resident Mark Stevens complained that he wasn't permitted to purchase a Parks & Recreation annual parking pass because he doesn't have a drivers license or voter registration card showing Chelan as his residence.

Sablan explained as follows: in March 2009 Council approved a policy change to restrict sale of parking passes to residents of the Chelan Valley. A driver's license or voter registration card is the required proof of residency. However, Council hasn't had an opportunity to adopt a resolution formally enacting the revised policy, so it is not yet in effect. The resolution is scheduled to come before Council on July 9, 2009. Until then, non-residents may purchase passes. The parks employee who denied Mr. Stevens a pass was in error, and Sablan will act to insure that all employees are informed that non-residents may purchase passes until the resolution is adopted.

Council encouraged Stevens to return to the parks office to purchase a pass. Morse invited Stevens to attend the July 9, 2009 Council meeting to reiterate his complaint before Council considers final enactment of the new policy.

SKATE PARK: Sam Cooney, no city given, expressed appreciation for Don Morse Park and the skate park in particular and thanked Council for providing a facility he enjoys when visiting Chelan.

CHAMBER FUNDING REQUEST FOR CONCERT SERIES: Mike Steele, Executive Director of the Lake Chelan Chamber of Commerce, invited the City to help sponsor the "Lake Chelan Summer Grooves Concert Series." Councilmembers were provided copies of a letter (undated) to Jim Reinbold from Katherine Vague, Chamber Marketing Manager, providing information about the concert series and opportunities for sponsorship.

Van Epps reported that the City Attorney had advised that it would be legal for the City to help sponsor the concert series, but that the City Administrator has concerns regarding the precedent such a sponsorship would set.

There followed discussion culminating in Council consensus that the issue be considered by the Finance Committee and a committee recommendation be brought to Council on July 9, 2009.

5. CONSENT AGENDA

Cooney moved to approve the consent agenda as follows. Seconded by Morse, motion passed unanimously.

- A. Approve Minutes: May 28, 2009 and June 11, 2008 regular City Council meetings;
- B. Approve Payroll Warrants: 31239 - 31367 = \$162,644.32;
Approve Claims Warrants: 72598 – 72693 = \$499,382.82;
- C. Confirm Mayor's appointment of Jennifer Oatey to position #5 on the Library Advisory Board;
- D. Set special meetings: None; and
- E. Excuse absence of Mayor Goedde, Councilmember Pape-Miller and Councilmember Morehouse from June 25, 2009 regular City Council meeting.

6. SPECIAL PRESENTATIONS

- A. HOSPITAL EMS LEVY: David Bernier, Lake Chelan Hospital Administrator, and Karl Johansson, Hospital Emergency Services Coordinator, requested the City's support for the hospital's Emergency Medical Services Replacement Levy, which will be on the August 18, 2009 ballot.

Morse offered to talk to the City Administrator about adopting a resolution of support for the levy.

7. PUBLIC HEARINGS

- A. MAKAI SHORE ANNEXATION: Harper introduced a public hearing to consider annexation of property known as the Makai Shore Annexation Area. After explaining the hearing process, Harper called for the staff report.

Gildroy briefly reiterated information concerning the proposed annexation as presented on May 28, 2009 when Council scheduled this public hearing, and he reviewed the annexation process and explained why the State allows the City to initiate annexation of islands of county land. Gildroy reported receiving two written comments on the proposed annexation, one in favor from C. Bradley and Sharron A. Ward, owners of the property at 4144 South Lakeshore Road, and one opposed from Robert S. Kuecker, owner of property at 322 Highway 150. Noting that Kuecker complained that he lacked information, Gildroy said he would specify who to contact for additional information and answer some specific questions in the next annexation notice. Gildroy then answered Council questions.

At 6:55 p.m. Harper opened the public hearing and called for public comment.

Katie Peckham, 320 SR150, complained that property owners weren't given enough time to respond to the annexation notice and that it wasn't fair to annex properties against the will of

the owners. She said that three of four neighbors feel the same way and would be present but understood from the Mayor's comments that the annexation was "a done deal."

Responding to Peckham, Greenfield noted that property owners may file a petition for referendum. Gildroy offered to meet with property owners to try to address concerns, but Peckham said the City's assurances don't matter because things change.

Rudy Mayer, 332 SR150, complained that the area is an "island" only because the City has already annexed surrounding properties. He said Gildroy had addressed some of his concerns, but he didn't like the fact that once annexed he would have to pay for year around garbage collection even if he stays on his property only in the summer. He said he didn't see what advantages annexation would have for the property owners. He asked that Council postpone action to give property owners more time to get answers to their questions. He said he doesn't know at this point whether or not he wants his property annexed.

Tom Rissman, 328 SR150, said the proposed annexation area is already receiving law and fire protection and with annexation he would lose the seasonal garbage collection rate offered by the County. He doubts annexation would allow him to hook up to city water and doesn't know if annexation would finally get the City to lower the speed limit in the area. He said he isn't sure yet whether or not he favors annexation.

Gildroy noted that city water will be available to the area with development of Blue Water Terrace, but couldn't say when that might happen. VanEpps explained that SR150 is a state highway so only DOT can change the speed limit, although the City might have some influence. Lingard and Morse said they would advocate for a reduced speed.

Brad Ward, 350 SR150, said he and his family own four lots in the proposed annexation area and they favor annexation, mainly for the opportunity to hook up to city sewer as explained in his June 16, 2009 letter to Gildroy. He said he hoped the City would allow owners to improve and maintain their cabanas in an amount greater than 50% of the value as is now the case. Responding to Rissman's comments concerning a reduction in the speed limit, Ward said he'd met with DOT on that subject and was told their statistics don't support a slower speed. Ward said a petition signed by all property owners might convince DOT to reduce the speed limit.

There being no further comment, Harper closed the public hearing at 7:20 p.m.

Morse moved to continue the public hearing on July 23, 2009. Seconded by Lingard, motion passed unanimously.

- B. SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM: Harper introduced a public hearing to consider the proposed 2010-2015 Six-Year Transportation Improvement Program (STIP). After explaining the hearing process, Harper called for the staff report.

Van Epps explained that in order to qualify for State and Federal funding for transportation projects, the City is required to submit its updated STIP to the State each year. Council first holds a public hearing to review and hear citizen comment on the proposed STIP and then adopts a resolution approving it as presented or amended. Van Epps then answered Council questions on the proposed STIP.

At 7:30 p.m. Harper opened the hearing and called for public comment. There being none, he closed the public hearing at 7:30.

Morse moved to adopt Resolution No. 2009-1197 adopting the City of Chelan Six-Year Transportation Improvement Program for the years 2010-2015 and directing the same to be filed with the State Secretary of Transportation and the Transportation Improvement Board. Seconded by Greenfield, motion passed unanimously.

8. OTHER RESOLUTIONS, ORDINANCES AND ACTION ITEMS

- A. PETTY CASH FUNDS: Grant reminded Council that in 2006 it authorized a City Hall petty cash fund and, in the following year, expanded the fund to include a checking account for use in issuing refunds. Grant reported that these changes have allowed the Finance Department to reduce the number of warrants issued, to eliminate the need to set up one-time vendor files and to issue refunds in a more timely manner. Grant also reported that the fund often runs out of petty cash before it can be replenished, so she recommends that it be increased from \$800 to \$2,000. In addition, Grant asked that the Recycling Center petty cash amount be increased from \$400 to \$600 and that the petty cash policy be amended to allow reimbursements of up to \$250 (up from the current \$150 limit).

There being no discussion, **Lingard moved to adopt Resolution No. 2009-1198 amending Resolution No. 2007-1176 to authorize an increase in the City Hall and Recycling Center petty cash accounts. Seconded by Greenfield, motion passed unanimously.**

- B. TELEPHONE SYSTEM: Grant reported that staff issued a Request for Proposals to provide a new phone system for the City. Nine proposals were received and reviewed, resulting in selection of LocalTel Communications as the preferred vendor. LocalTel proposed installation of their ShoreTel system at a cost of \$60, 407.15, which was the lowest quote offered by the nine respondents. Grant noted that there would likely be some adjustment to the quoted amount due to hardware and location issues, but that the anticipated amount wouldn't exceed the \$65,000 budgeted for the project. Grant explained that with Council's award of the project to LocalTel, staff would proceed with negotiating a contract for Council's consideration.

There being no discussion, **Morse moved to select LocalTel Communications to provide a telephone system for City facilities contingent upon that firm's submission of a revised scope of work. Seconded by Cooney, motion passed unanimously.**

- C. SHORELINE MASTER PROGRAM UPDATE: Gildroy presented the *Draft Shoreline Master Program for Shorelines in Chelan County and the Cities of Cashmere, Chelan, Entiat, Leavenworth and Wenatchee* and provided a Power Point presentation highlighting revisions made in response to public, Planning Commission and Council comments.
- D. GOLF COURSE FOOD CONCESSION: Sablan asked Council to approve an amendment to the 2009 Golf Course Food Service Concession Agreement with Lovo's on the Green. Sablan explained that the change is necessary to further define the concession premises to satisfy State Liquor Control Board requirements. Also, certain errors that were discovered in the payment schedule as set forth in the agreement need to be corrected.

There being no Council discussion, **Cooney moved to authorize the Mayor to sign the Amendment to the Lake Chelan Golf Course 2009 Food Service Concession Agreement, as presented. Seconded by Morse, motion passed unanimously.**

- E. BUDGET AMENDMENT – MARINE ELECTRICAL UPGRADE: Sablan asked Council to approve a \$6,000 budget amendment to correct deficiencies in the Lakeshore Marina electrical system. Sablan reported that the request was reviewed by the Finance Committee, which recommends approval.

There being no discussion, **Morse moved to authorize an increase of \$6,000 in the Recreation Capital Improvement Fund to repair electrical service at the Lakeshore Marina. Seconded by Lingard, motion passed unanimously.**

9. RECESS (AIRPORT BOARD MEETING)

At 8:07 p.m. meeting was recessed to allow Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:17 p.m. following adjournment of the Airport Board meeting.

10. COUNCILMEMBER AND STAFF COMMENTS

SUSTAINABILITY: Morse described the sustainable practices he observed while on a recent trip to Switzerland. He said he especially appreciated the integration of farming, including the keeping of farm animals, within cities and would like the Chelan City Council to revisit local regulations that forbid this practice.

COMMUNICATION: Cooney said he favors anything the City can do to enhance communication. He praised staff for their presentations this evening and their continuing efforts to inform and involve the public.

PUBLIC PARTICIPATION: Greenfield said she appreciates citizen participation in local government and encourages the public to attend Council meetings and get involved.

LAW ENFORCEMENT: Morse congratulated Sgt. Huddleston for his part in the recent apprehension of a fugitive wanted for attempted murder. He said he appreciated the advance information on the manhunt.

AQUATIC/COMMUNITY CENTER: Sablan announced that ORB, the consultant for the Aquatic/Community Center Feasibility Study, would hold a public meeting at 6:30 on July 1 in Council Chambers. He noted that the date had been changed since he talked about the meeting at the last Council meeting.

DON MORSE PARK SHORELINE ENHANCEMENT: Sablan announced that stakeholders are invited to meet with Brennan & Associates, the City's consultants on the Don Morse Park shoreline enhancement project, to hear about preliminary site findings and the design process. The meeting will take place July 7.

DOWNTOWN MASTER PLAN: Gildroy reported that Downtown Master Plan consultants are much further along in the plan than they thought they would be at this time and are shooting for August 11 as the date of the next public meeting. Survey responses are due on June 26.

12. ADJOURNMENT

There being no further business, meeting adjourned at 8:25 p.m.

Prepared by:

Attested to:

Date approved by Council: _____

Linda Allison-Liles
City-Clerk

Robert R. Goedde
Mayor